



**Embassy of India**

**Paris**

No. PAR/ADM/881/1/02

April 05, 2023

**TENDER NOTICE**

Sealed bids are invited for the supply of a photocopying machine (Canon or Xerox) for the Consular Wing of the Embassy of India, Paris. The specifications required are:-

- (i) Color and black white printing, scanning
  - (i) Can print 40 or more pages per minute (>40ppm)
  - (iii) Staple finisher, Mobile & secure printing
2. The bidding companies/firms should have the following requirements:
- i) A registered supplier of Canon/Xerox equipment.
  - ii) Proper After-Sales-Service; may also inform maintenance charges along-with price of Photocopier machine

Documentary evidence of the above need to be submitted along with the sealed bids.

Any inquiry should be sent by mail to [hoc.paris@mea.gov.in](mailto:hoc.paris@mea.gov.in). Enquiries will be entertained only till April 20, 2023.

3. Interested parties may send their bids/quotations in sealed envelopes to the Chancery wing, Embassy of India, 15 Rue Alfred Dehodencq, 75016 Paris by NOON April 27, 2023 superscribed "**Photocopying Machine for Consular Wing**". The bids should indicate the delivery and installation charges, guarantee period and AMC costs. The bids will be opened in the Chancery Wing on April 27, 2022 at 14.00 hours by a Committee of Officers. Interested parties are welcome to send a representative for opening of the bids in the office of the Chancery wing, Embassy of India, Paris.

The Embassy of India, Paris reserves the right to reject any bid at any stage of the bidding process without assigning any reasons whatsoever.

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